

FY2018 November Zero-Based Budget for Secretary of State Core Divisions

	Administration	Investigations	Corporations	Elections	PLB	Securities	Total
Regular Salaries	126,076	138,964	126,698	113,683	340,081	27,149	872,650
Annual Leave Pay Out		303	352	6,871	4,637	369	12,533
Board Member Per Diem					12,495		12,495
Other Supplemental Pay			208		420		628
Overtime			633				633
Temporary Labor			57,153	4,190	19,438		80,780
FICA	9,212	10,137	9,000	8,838	25,615	2,027	64,828
Retirement	30,746	33,924	30,514	27,806	83,379	6,549	212,918
Health Insurance	38,395	42,412	38,948	36,713	104,981	8,380	269,830
Personal Liability							-
Unemployment Ins							-
Worker's Comp							-
Merit System Cost							-
Employee Background Check							-
Total Personal Services	204,429	225,739	263,506	198,100	591,046	44,474	1,527,294
Total Postage	111	-	250	1,340	195	-	1,896
Employee Postage Reimbursement							
Metered Postage	45		250				295
Reminder/Certificate Postage							-
UPS Shipping	66			1,340	195		1,601
Total Motor Vehicle Expense	424	7,059	-	204	123	-	7,811
Fuel for Agency Vehicles	389	3,504		92	75		4,061
Repairs/Maintenance	35	3,555		112	48		3,751
Tags/Decals							-
Total Printing and Publications	4,052	534	-	17,688	-	-	22,274
Envelopes, Letterhead, Business Cards	4,052						4,052
Reminder Postcards, Certificate, and Letters		534					534
Voter Registration Applications, Precinct Cards				17,688			17,688
Total Supplies and Materials	1,569	-	13,596	20,928	1,379	483	14,990
General Office Supplies	109		484	11,759	1,379	483	14,214
Maintenance/Lavatory/Cleaning Services							-
Light Bulbs							-
Outreach	1,460		12,337	9,170			
Postage Machine Ink			776				776
Total Repairs and Maintenance	83	30	1,467	-	834	-	2,414
Elevator Inspection/Maintenance							-
Equipment Maintenance							-
Fire Alarm Monitoring							-
Repairs/Moving	83	30	1,467				1,581
Ground Maintenance							-
HVAC Maintenance							-
Janitorial Services							-
Maintenance Building Fund							-
Pest Control							-
Security System					834		834
Supplemental Cooling							-
Total Equipment < \$5000		-	-	-	-	-	-
Investigator Protective Gear							-
Total Water and Sewer	-	-	-	11	642	-	653
Total Energy	-	-	117	548	17,338	-	18,003
Georgia Building Authority-After Hours Utilities							-
Natural Gas				406			406
Power			117	142	17,338		17,597
Total Rents - Other than Real Estate	-	-	-	-	-	-	-
Agency Parking							-
Mail Meter Rent							-
Post Office Box							-
Printer/Copier							-
Total Insurance and Bond	1,405	2,101	2,033	1,419	6,235	450	13,644

Flood Insurance							-
Property Insurance	1,170	1,749	1,692	1,181	5,189	375	11,356
Auto Insurance	236	352	341	238	1,046	76	2,288
Total Freight	-	-	-	-	-	-	-
Total Other Operating Expense	569	1,050	122	(4,432)	(1,585)	550	(6,118)
Cable							-
Continuing Education/Conferences	50					550	
Document Destruction					483		483
Fire System Monitoring							
Mailing & Postage							
Garbage Collection							-
GPS Vehicle Monitoring Service		129					129
Investigations							-
Legal Notices	40			1,752			
LexisNexis Legal Subscription							-
Meeting Expenses	479		122	(8,920)			(8,319)
National Professional Dues		790		875	(2,153)		(488)
Notary Renewals				35	85		120
Professional Subscriptions		131		1,826			1,957
Secretary of State - Record Center Storage							-
Security System							-
US Citizenship Immigration Services							-
Water Service							-
Total Employee Travel	223	10	1,475	295	56	-	-
Total Board Member Travel	-	-	-	-	10,105	-	10,105
Total Regular Operating Expenses	8,436	10,785	19,060	38,001	35,322	1,483	113,088
Total Motor Vehicle Purchase	-	-	-	-	-	-	-
Total Equipment	-	-	-	-	-	-	-
Total IT Supplies	2,217	-	2,420	63	-	532	5,233
IT Materials							-
Printer Toner	2,217		2,420	63		532	5,233
Total IT Repairs and Maintenance	-	-	-	-	-	-	-
Phone System Maintenance							-
Network Updates							-
Total IT Equipment	46	-	1,175	655	-	1,013	2,889
Computer Supplies	46		1,175	655		1,013	2,889
Total Centralized Accounting Systems Fees	-	-	-	-	-	-	-
PeopleSoft							-
Total Software - Non Capitalized	-	-	-	2,735	-	-	2,735
Annual Microsoft Enterprise Agreement							-
Service Agreements				2,735			2,735
Total IT Maintenance and Support	13,723	20,519	19,852	13,857	61,880	4,397	134,228
Software Maintenance/Service Agreements	13,723	20,519	19,852	13,857	61,880	4,397	134,228
IT Equipment Backup							-
Data Back-up, Destruction							-
Total IT Expenditures	15,987	20,519	23,447	17,310	61,880	5,942	145,085
Bartow County - Cartersville Office							-
Board of Regents - Record Center Storage			6,393	249	2,467	644	9,754
Georgia Building Authority							-
Cobalt Industrial Reit - Elections Warehouse							-
Lee Building Partners - Tifton Office							-
City of Macon							-
Total Real Estate	-	-	6,393	249	2,467	644	9,754
Total Infrastructure - GTA	1,120	1,127	1,018	789	3,401	258	7,714
Telecommunications/Data	1,120	1,127	1,018	789	3,401	258	7,714

Total Data/Voice - Non GTA Vendors	1,583	2,334	373	449	120	274	5,132
Cell Service	1,583	2,334	269	449	120	274	5,028
Non-Voice Lines			104				104
Nexus - Cisco							
Server Monitoring							-
Total Voice/Data Comm	2,703	3,461	1,391	1,238	3,520	532	12,846
Total Per Diem & Fees	43	-	-	106	5,749	-	5,898
Adjudication Services					3,410		3,410
Courier Services	43						43
Court Reporting/Transcription Services					1,980		1,980
Exam Proctor							-
Legal Services				106	60		166
Legislative Consultant							-
Peer Reviews					300		300
Site Evaluations							-
Travel Report							-
Witness Expenses							-
Total Other Contract Svcs	-	-	-	-	-	-	-
Consulting Services							-
IT Services							-
Voter ID Cards							-
Total Contracts - State	-	-	-	-	-	-	-
GA Dept. of Driver Services - Voter Registration							-
Kennesaw State University - Voting System Support							-
Total Professional/Technical Services - IT	-	-	35,884	3,200	-	-	39,084
IT Support			35,884	3,200			39,084
Total Contractual Svcs	43	-	35,884	3,306	5,749	-	44,982
Total Grants and Benefits	-	-	-	-	-	-	-
Total Election Expenses	-	-	-	-	-	-	-
TOTAL	231,598	260,504	349,681	258,204	699,983	53,076	1,853,047